

Present: Chairman Roger Barham, Vice Chair Jack Karcz; Members; Jack Downing; Tom O'Brien; Andy Kohlhofer, Selectman Leon Holmes Sr., RPC Circuit Rider Planner Jenn Rowden and Building Official Bob Meade.

Also attending: Scott Suprenant.

This meeting was live broadcast on FCTV channel 22.

Mr. Barham opened the meeting at 7:00 pm.

1. MINUTES

Mr. Barham asked for a motion to accept the minutes of the February 3, 2015 meeting, Mr. Karcz made the motion with Mr. Downing seconding followed by a unanimous vote. Mr. Barham asked Mr. O'Brien to be a voting member. Mr. Meade then read Mr. Coomb's resignation (he no longer resides in Fremont).

2. CONTINUED APPLICATION

No new information received on Galloway Engineering, It was mentioned that Mr. Barham and Ms. Rowden met with Mr. Tatem last week.

3. NEW APPLICATIONS

Work Session Appointment with Scott Suprenant – 459 Whittier Drive (03-169.002)
There was some discussion about the above address, Mr. Meade read the Home Occupancy regulations.

Mr. Suprenant stated that he would place the fuel tank in a truck and seek a variance with the Zoning Board of Adjustment for either the use, a garage (too close to wetlands) or both. He will speak with Ms. Rowden or Ms. Carlson about filling out an application and being put on the agenda. Mr. Suprenant left the meeting at 7:20.

4. CAPITAL IMPROVEMENTS PLAN (CIP)

Planner Ms. Rowden had follow-up information, copies of the Plan and the next steps for Planning Board to take to review and adopt the CIP. Ms. Rowden said the last piece was road maintenance. The study would give road conditions and background information for the road agents use. She would like a road map included for infrastructure. The study covered all town roads (some 38 miles). Would show residents what condition our roads are in and be able to plan for the future. Mr. Holmes spoke about drainage and its importance to continually update.

5. BUILDING INSPECTOR'S REPORT

Mr. Meade reported that February seemed to be busier than last month and would have his monthly report at the next meeting.

He then passed out the new Land Use Handbooks that Ms. Rowden had brought in.

He asked about a get together Mr. Barthelemy was having at Martin Road and if permits would be required. Mr. Barthelemy stated that he did not need one last time. Ms. Rowden asked about the frequency of these get togethers and Mr. Holmes thought it was about eight years ago that the last one occurred. There was some discussion about the size of the farm and how many attend the Grass Drags there. It was decided to run it by the Police Chief but given the location the Planning Board did not seem to think a permit was required (similar to someone having a wedding on their property).

Mr. Meade passed around and spoke about trainings that NHMA was having (Knowing the Territory and Right to Know Law sessions) and the need for training and refreshers.

He also brought up the need to address fire lanes on site plans that may come before us. Mr. Kohlhofer mentioned that they had applied for a cross walk in front of the school and perhaps parking across the street might help at the next voting time.

6. **MASTER PLAN** - Energy Chapter – input from Energy Committee received. Ms. Rowden wished to tweak the thirty recommendations. Recommended that we keep this on the web page for the convenience of updating. Is there access to data from previous years? Members went over the list from the Energy Committee. Committee asked Ms. Rowden to go though, eliminate any barriers. Mr. Karcz and Mr. Meade discussed adding acreage for aquifer and wetlands to cluster/open space development. Mr. Barham asked about a shopping list of what we want to achieve this year. We went back to increasing energy efficiency in town buildings and encourage residents to do the same in their homes. The Board hopes to have this ready for the next work session and then on to a Public Hearing.
7. **ZONING ORDINANCE RECODIFICATION** – Updates from Jenn Rowden, including discussion of a method to adopt, with all of the members reviewing and then holding a Public Hearing. Add a sheet referencing old article number (post on web). It was decided to address items as follows; First stage, recodification, second stage Sign Ordinance and last stage redo In-Law changes to meet new RSA.

Sign Ordinance - revision work to get underway and the Planning Board Sign Sub-Committee to meet at 2:00 pm on Tuesday March 15, 2016 in the land use meeting room in the basement of Town Hall.

Question about Mr. O'Brien being a permanent voting member or just for tonight? Mr. Holmes stated that usually when an opening comes up, the alternate steps up. Mr. Kohlhofer made a motion for Mr. O'Brien to become a permanent member, Mr. Holmes seconded with a favorable vote.

OTHER IMPORTANT MEETINGS UPCOMING: Town and School District Voting will take place at Ellis School on Tuesday March 8, 2016 with polls open from 7:00 am to 8:00 pm.

Next regular meeting: March 2, 2016 – will be held at the FREMONT PUBLIC LIBRARY, 7 Jackie Bernier Drive.

Fremont Planning Board Meeting Minutes
Approved March 2nd, 2016

17 February 2016

Someone asked if Mr. Tatem would be at the next meeting and Mr. Barham said that he would be there. He also asked Mr. Meade to post a sign for that meeting about being at the Library.

With no further business to come before the Board, Mr. Karcz made the motion to adjourn at 8:40 pm. Motion seconded by Mr. Downing with unanimous favorable vote.

Respectfully submitted,

Bob Meade
Building Inspector / Code Enforcement Officer

ACTION ITEMS

Zoning Ordinance Recodification
Sign Ordinance
Run Mr. Bethelmy's request by the Police Chief
Create and post meeting sign